



**Procedure Title:** Community Recognition Awards  
**Procedure No.:** 8005-01  
**Approval:** CAO  
**Effective Date:** June 17, 2009  
**Supersedes Procedure No.:** Section F (5) (11) (12) (13)

## 1. Special Citizens Recognition Certificates

- 1.1 **PURPOSE:**  
To honour citizens of the County for special occasions with a Special Citizens Recognition Certificate.
- 1.2 **CRITERIA:**  
Certificates will be prepared for County residents who reach the following milestone:
- For those citizens reaching the age of 80, 85, 90, 95 and 100+ years,
  - For those citizens celebrating their 50th, 60th, 70th plus years wedding anniversaries,
  - Any other auspicious occasion that Council may wish to consider.
- 1.3 **NOMINATION:**
- Applications for the award will be forwarded to the Manager of Community Services on the prescribed form at least 30 days in advance of the special occasion.
  - The responsibility of obtaining this certificate must rest with the award recipient, their family members, or other interested individuals.

## 2. Special Recognition Award For County Residents

- 2.1 **PURPOSE:**  
To acknowledge County residents who have been awarded special recognition for achievements.
- 2.2 **CRITERIA:**
- The recipient must be a resident of Mountain View County. Exceptions may be made for those who currently reside in an urban community, but was a member of a team or group receiving the award that was made up of both urban and rural residents.
  - The special recognition awarded to the County resident must be provincial, national or international in nature.
  - For achievement based on competition, the County award will be presented as follows:
    - 1) Provincial Event - First Place
    - 2) National or International Event - Finished with a medal
  - The award may be granted for but not limited to achievement in the following activities:
    - a. Athletic events (team or individual)
    - b. Business awards
    - c. Fine Arts
    - d. Agriculture
    - e. Education

2.3 NOMINATION:

1. Applications for the award will be forwarded to the Manager of Community Services on the prescribed form.
2. The Manager of Community Services will determine whether an application meets the criteria for recognition.
3. A letter of congratulations and an invitation signed by the Reeve will be sent to the recipient to attend a County Council Meeting for presentation of the award.
4. County Council will present the award(s), if any, at the March, June, September, and December Council Meetings.

Recipients of the award will be recognized in the County paper, following presentation of the award by County Council.

3. **Volunteer Recognition Award For County Residents**

3.1 PURPOSE:

To recognize those dedicated volunteers who contribute their time and effort to make their community a better place in which to live.

3.2 CRITERIA:

1. The recipient must be a resident of Mountain View County; however, their volunteer work can be in either the rural or urban communities within Mountain View County.
2. Volunteers working on behalf of Mountain View County are not included in this recognition.
3. The volunteer must have had involvement in community work for no less than 5 years.
4. The award may be granted for, but not limited to, volunteering in the following activities:
  - a. Coaching
  - b. 4-H
  - c. Hospital Visits
  - d. Senior's Care
  - e. Community Service Organization

3.3 NOMINATION:

1. Applications for the award will be forwarded to the Manager of Community Services on the prescribed form.
2. The Manager of Community Services will determine whether an application meets the criteria for recognition.
3. A letter of congratulations and an invitation signed by the Reeve will be sent to the recipient to attend a County Council Meeting for presentation of the award.
4. County Council will present the award(s), if any, at the March, June, September, and December Council Meetings.
5. Recipients of the award will be recognized in the County paper, following presentation of the award.

4. **Farm Family Award**

4.1 PURPOSE:

To select a farm family to represent Mountain View County at the Calgary Stampede.

4.2 CRITERIA:

1. The Agricultural Fieldman will maintain a list of past winners to ensure all divisions are represented equally in Mountain View County.
2. The divisional rotation maintained by the Agricultural Fieldman for selecting a Farm Family may be modified by the Agricultural Service Board to recognize outstanding achievements in a timely manner.

3. At the January Agricultural Service Board Meeting:
  - a. Councillors and ASB members may nominate farm families from the appropriate division, as indicated by the Agricultural Fieldman, and make a presentation regarding the candidate giving reasons for their choice.
  - b. The Agricultural Service Board will vote for the family of their choice following the presentations.

4.3 The Agricultural Fieldman will notify the farm family of their nomination and will fill out the award nomination form and send it off to the Calgary Stampede Farm Family Awards prior to the deadline.

**5. Applications**

Applicants for the aforementioned awards must complete the Community Recognition Awards Application Form attached as Appendix “A” for this procedure.

End of Procedure

Approved: June 17, 2009



**Mountain View**  
C O U N T Y

## Community Recognition Awards Application Form

1408 Twp. Rd. 320 / Postal Bag 100, Didsbury, AB Canada TOM OWO  
T 403.335.3311 F 403.335.9207 Toll Free 1.877.264.9754  
www.mountainviewcounty.com

Please complete the application as accurately as possible (information from the application will be used to complete the award) and return it to the Mountain View County Office.

Award category: (Check one only)	<input type="checkbox"/> <b>Special Citizen Recognition Certificate</b> Citizens reaching the age of: 80, 85, 90, 95 and 100+ Citizens celebrating their wedding anniversaries of: 50 <sup>th</sup> , 60 <sup>th</sup> , 70 <sup>th</sup> plus years
	<input type="checkbox"/> <b>Special Recognition of County Resident</b> Provincial – First Place National or international in nature – Finished with a medal
	<input type="checkbox"/> <b>Volunteer Recognition Award</b> Mountain View County resident 5 years of community involvement
	<input type="checkbox"/> <b>Farm Family Award</b> Outstanding achievements Representative at the Calgary Stampede
Name of Individual or Family:	
Organization Representing (if not self):	
Mailing Address:	
Phone Number:	
Legal Land Description:	_____ 1/4 Section _____ Township _____ Range _____ Meridian _____

NOTE: Please identify the event and level (provincial, national & international) that this individual, team, or organization was recognized for and background information as to what the award was given for, when, and where it was presented.

Forward to:

**Mountain View County**  
**Attention: Manager of Community Services**  
 Bag 100  
 Didsbury, AB  
 TOM OWO  
 Fax: (403) 335-9207

E-Mail: \_\_\_\_\_