



Mountain View
C O U N T Y

Procedure # 6013-01

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Procedure Title: **Minor Boundary Adjustment Guidelines**

Procedure No.: **6013-01**

Approval: **CAO**

Effective Date: **August 26, 2009**

Supersedes Procedure No.: **NEW**

1. Definitions

- 1.1 "ASDAA" means the Administrative Subdivision and Development Approving Authority .
- 1.2 "MINOR BOUNDARY ADJUSTMENT" means a redesignation and/or subdivision application submitted to Mountain View County on a parcel of land that if approved, would not result an increase of acreage to a parcel of land as outlined in Schedule "A".
- 1.3 "CAO" means Chief Administrative Officer of Mountain View County.
- 1.4 "MPC" mean Municipal Planning Commission.
- 1.5 "PARCEL OF LAND" means as described in the Municipal Government Act.

2. Procedures

- 2.1 All applications for redesignation and subdivision of lands for the purposes of a boundary adjustment shall be evaluated under the terms and conditions as outlined in Schedule "A" - "Guidelines for the Evaluation and Consideration of Boundary Adjustment Redesignation and Subdivision Applications" by the Approving Authority.
- 2.2 Schedule "A" - "Guidelines for the Evaluation and Consideration of Boundary Adjustment Redesignation and Subdivision Applications" may be amended by CAO upon request of Council.

End of Procedure

Approved: August 26, 2009

Schedule "A"

In the interpretation of the above referenced policy, Mountain View County may approve the redesignation and subdivision application filed for a boundary adjustment if all of the following guidelines are satisfied:

1. The redesignation and subdivision application affecting the parcel of land shall not result in the addition of land that exceeds the following:

Existing Parcel Size	Boundary Adjustment Thresholds
Parcels 0-3.0 acres	Maximum boundary adjustment up to 3.0 acres
Parcels 3.01 acres – 160 acres	Maximum boundary adjustment 10% of existing parcel size

2. The redesignation and subdivision application filed in support of the boundary adjustment shall be submitted for one or more of the following purposes:
 - To include a shelterbelt in the subject parcel of land;
 - To include farm improvements or ancillary structures in the parcel of land;
 - To include water or sewer services required for the parcel of land;
 - To facilitate legal and physical access to the parcel of land.
3. Redesignation and Subdivision applications filed as boundary adjustment solely for the purposes of increasing the amount of acreage within the parcel of land subject to the application shall not be supported by the approving authority unless otherwise supported by other policies of Mountain View County.
4. As a condition of redesignation and subdivision approval in support of a boundary adjustment, the applicant shall present a registerable plan of survey prepared by a qualified registered land surveyor that delineates the subdivision and consolidation on the subject property so that the parcel density on the quarter section does not exceed the parcel density thresholds as prescribed in the Municipal Development Plan and Land Use Bylaw.
5. Mountain View County shall only consider one boundary adjustment redesignation and subdivision application on a parcel of land, subject to the applicable policies and regulations of the County's statutory plans.