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Procedure Title: Access to Council Meeting Electronic Recordings

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Procedure No: 1005

Approval: CAO

Effective Date: January 1, 2006

Supersedes Procedure No: New

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1. Procedure

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- 1.1 The electronic recording will be in the custody of the CAO.
- 1.2 The electronic recording will be erased as soon as the minutes of the meeting for which the recording was made are approved by Council or the Committee, Board or Commission for which they are produced.
- 1.3 This procedure shall apply to all Committees, Commissions and Boards appointed by County Council.

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End of Procedure

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Approved: March 22, 2006
Approved as Amended: April 12, 2006

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